

# Calmar Secondary Fundraising Association

## Annual General Meeting Minutes

September 9, 2025

**Call to Order @ 6:46pm**

**In Attendance:** Cheryl teRietstap, Samantha Besler, Cassie Karabonik, Olivia Carstairs, Jenny Balding, Nicole Martinoff, Terri-Lynn Soroka, Bonnie Kabanuk, Crystal Wasieczko, Jacquelyn Carlson, Wayne McDonald, Krista Gardner, Jaime Clay, Marjan Smits, Justin Klaassen

### 1. Review of Agenda:

***Motion to Approve Agenda***

***Motion made by:*** Nicole Martinoff

***Seconded by:*** Crystal Wasieczko

### 2. Review of Past Minutes

***Motion to Approve Agenda***

***Motion made by:***

***Seconded by:***

***\*\* will approve at the October meeting***

### 3. Treasurer's Report:

**Casino Account: \$ 6574.13 (Will need money for the advisor and insurance - \$2144)**

**General Account: \$ 1579.63**

**School Account: \$ 1704.74**

- Next casino is October 24/25, 2025
- Money from the casino account will be spent on things for the school.
- Athletic fees are no longer paid through the casino account.
- Annual return is due in October and an audit for December 31 and will need to be completed by March.
- Approx budget \$4430 for 2025/26 from Casino Account

**Motion to approve Treasurer's Report**

**Motion made by:** Olivia Carstairs

**Seconded by:** Samantha Besler

### 4. Administrators Report: See School Council Minutes

- Thank you to all who are involved in fundraising for the school.

## 5. Annual AGM:

### A.) Positions to be voted in:

**President: Cheryl teRietstap**

Nominated by: Crystal Wasieczko

Seconded by: Jaime Clay

**Vice-President: Terri-Lynn Soroka**

Nominated by: Samantha Besler

Seconded by: Crystal Wasieczko

**Secretary: Nicole Martinoff**

Nominated by: Crystal Wasieczko

Seconded by: Jaime Clay

**Treasurer: Jaime Clay**

Nominated by: Crystal Wasieczko

Seconded by: Cassie Karabonik

### Directors (up to 6):

- April McDonald (hot lunch coordinator)
- Olivia Carstairs
- Crystal Wasieczko
- Samantha Besler
- Cassie Karabonik
- Jenny Balding

**Motion made to elect and approve these candidates for the 2025/25 school year.**

**Motion Made by:** Crystal Wasieczko

**Second by:** Samantha Besler

**All in favour**

### B.) Signing Authority Change

*Motion to remove past Executive signing authority and replace with newly elected Executive members, which consist of President, Secretary and Treasurer.*

**Motion Made by:** Cassie Karabonik

**Seconded by:** Samantha Besler

**All in favour**

## 6. Old Business:

- **Ratify any Email Votes** - none

## 7. New Business:

- **Hot Lunch** - Does someone want to be the lead person for hot lunch? We usually provide one per month. This would include communication with Kelly over dates, menu, prices. - April McDonald will take on this role.
  - Terri-Lynn Soroka, Joyce Bakker (?) will help out
- Monthly dates for hot lunch are :
  - October 28
  - December - Christmas Luncheon (free)

- Feb 24
- April 28
- June 9
- Cheryl to contact Kelly for an updated list of dates
- The Christmas Luncheon has been set for December 5. Crystal will do the shopping and ? will coordinate the meal. Volunteers: Jacquelyn Carlson, Jaime Clay,
- Jenny Balding to help Cheryl set up a volunteer google form.
- 2024/25 Graduation Group has donated \$1400 to the Fundraising Association. Thank you to all involved for the generous donation.
- **Fundraising -**
  - **Dan and Steve's Apples** - Sept 8-29, with delivery set for Wednesday, Oct. 8
    - Volunteers to sort and distribute (2-3) -
  - **Nutters** - We are confirmed on the list. More information to be provided at the next meeting.

**8. Next Meeting Date: Thursday, October 16, 2025**

**9. Meeting Adjourned: 7:44 pm**

***President to do:***

Change of Directors with AGLC and ALberta Registries  
Bank Letter